

Local Partner Development (LPD)

Annual Program Statement (APS)

APS-LPD 01/2019

APS Issuance Date: December 15, 2019

APS Closing Date and Time: December 14, 2020; 4 p.m.

Overview: Through this Annual Program Statement (APS), Local Partner Development (LPD) invites civil society organizations (CSOs) to partner with LPD as “Core Partners” to co-create effective secondary and tertiary youth crime and violence interventions that can achieve tangible and sustainable results. Core partners must have demonstrably successful interventions (or intervention ideas) with a distinct and/or unique methodology that can be implemented by other partners in select targeted communities and that have been proven to be effective in preventing youth crime and violence. These interventions will be included in a suite of coordinated and complementary services developed to reduce the factors which account for the propensity for crime and violence among the targeted youth. Core partners will also be key members of a local system of prevention and as such must be willing and able to co-create as part of a youth crime and violence prevention ecosystem and (along with LPD) coordinate the delivery of their intervention (directly or through other CSOs).

Goal: Jamaican CSOs will become more effective in advancing collaborative, evidence-based youth crime and violence prevention strategies through the joint development of harmonized and sustained targeted secondary and tertiary youth crime and violence prevention interventions (in collaboration with key public and private sector organizations).

Eligibility: Organizations should meet the following eligibility criteria:

- Legal registration in Jamaica
- Experience of managing an annual budget of at least USD 75,000
- Minimum of five full-time employees
- Has been actively operating for at least two years delivering youth crime and violence prevention interventions

Grant Size: Individual awards may range from USD 75,000 up to USD 300,000 per recipient. Grantees will be required to provide a minimum cost share of 5% of the project value.

Duration: 24 months up to 30 months

This APS is not a Request for Applications (RFA) or a Request for Proposals (RFP). This phase of the APS will begin with a request for concept notes. Based on the review of those concept notes, LPD will determine whether the applicant is eligible to move on to the next stage – co-creation. Applicants who participate in the co-creation stage may be requested to submit a full application.

LPD reserves the right to fund any or none of the concept notes and applications submitted under this APS and its respective Rounds.

INTRODUCTION AND BACKGROUND

What is Local Partner Development?

As part of an effort to work more closely with local organizations to increase impact and sustainability, Local Partner Development (LPD) is seeking to partner with Jamaican civil society organizations. Through these partnerships, we intend to work together towards the achievement of shared goals related to crime and violence prevention, particularly utilizing secondary and tertiary crime prevention programs geared towards youth-at-risk.

LPD is a six-year activity, implemented by FHI 360 and funded by the United States Agency for International Development (USAID) under the Caribbean Basin Security Initiative (CBSI). In alignment with the CBSI's objectives, LPD's primary goal is to equip select local actors with the requisite knowledge, skills, and tools that will allow them to implement more effective secondary and tertiary youth crime prevention programs. LPD's intention is for the Jamaican organizations it supports to become more effective in advancing collaborative, evidence-based youth crime and violence prevention strategies.

FHI 360 is a nonprofit human development organization dedicated to improving lives in lasting ways by advancing integrated, locally driven solutions. Our staff includes experts in health, education, environment, economic development, civil society, gender, youth, research, technology, communication and social marketing- creating a unique mix of capabilities to address today's interrelated development challenge. FHI 360 serves more than 70 countries.

What is the LPD Youth Crime and Violence Prevention Network?

LPD will select a core group of CSOs: (i) that possess a distinct and/or unique intervention methodology and (ii) that will be able to co-create and deliver a suite of coordinated and complementary services focused on youth crime and violence prevention; (iii) that will allow their methodology to also be implemented by other partners. LPD intends to use this APS to identify and work with this cadre of organizations – who are already delivering interventions aimed at youths who are most at risk of committing crimes and engaging in violent activities or those who have already been in conflict with the law, on a regional or national scale – to create service packages and toolkits that can be used by other partners to deliver more complete service offering to youths.

What are the core principles to be used by the Network?

LPD's interventions will adhere to the principle of **concentration**, focusing on the highest-risk places, people, and behaviors, and thereby generating the greatest impact. Simultaneously, LPD will **coordinate** the efforts of violence prevention actors utilizing a **co-creation** methodology that involves youth, CSOs, the government, the private sector and communities in creating youth crime and violence prevention programs. LPD's technical interventions will focus on strengthening the work of its partners by assisting them to better target and focus on youths who are at highest risk of engaging in crime, or who have already been in conflict with the law. These youth who have higher propensities for being involved with crime and violence and need to be systematically targeted for customized interventions based on their risk and resilience factors. It is envisioned that by working in select hotspot communities, schools and juvenile facilities and through proper identification of the risk and resilience factors of targeted youth, the interventions will allow for more precise targeting and treatment of youth at high risk of becoming involved (or continuing to be involved) in crime and violence, resulting in increased resilience and reduced risk levels.

What kinds of services/initiatives can I propose to LPD?

LPD follows the USAID and CBSI approach to youth crime and violence prevention, which adheres to the public

health methodology. This methodology recognizes three different levels of prevention. **Primary** prevention targets the entire population, while **secondary** prevention focuses on individuals who are at high risk of becoming either victims or perpetrators of crime and violence. For **secondary** interventions to be effective, a more targeted approach is required, through use of screening and targeting tools that help to identify levels of risk and design appropriate interventions. **Tertiary** prevention targets those individuals who have already engaged in criminal and violent behavior. The purpose of tertiary prevention interventions is to prevent individuals from reoffending or being re-victimized and to reduce recidivism by rehabilitating those who have been prosecuted and incarcerated. Tertiary prevention reaches fewer people than either primary or secondary prevention and requires the most specialized rehabilitation and therapeutic services but is expected to have the greatest impact on preventing crime and violence.

Through this APS, we are inviting interested organizations to provide concepts for addressing youth crime and violence at **secondary and tertiary prevention levels**. Concept notes suggesting primary level prevention and interventions that focus on general population, community building approaches and infrastructure development activities will **not** be considered. Interventions can take the form of programs that target a specific causal factor such as promoting alternative dispute resolution mechanisms to solve social conflicts before they escalate to violence – or targeted interventions, such as providing remedial education classes for individuals who dropped out of school or offering drug rehabilitation services to individuals considered most at risk for criminal or violent behavior. Other areas where applicants may submit concept notes in response to this APS also include but are not limited to targeted alcohol and drug use reduction, cognitive behavioral therapy, focused deterrence, school reintegration for high-risk youth, behavioral intervention programs, multidimensional juvenile therapy, vocational training and employment, mentorship programs for high risk youth and violence interruption programs.

What is the Timeline for the LPD Youth Crime and Violence Prevention Network?

The APS will remain open for 12 months. Applications will be accepted on a rolling basis with three review rounds.

- Round 1:
 - Applications must be submitted by **January 22, 2020** at **4:00 p.m.** (local time) to be considered.
- Round 2:
 - Applications must be submitted by **July 22, 2020**, at **4:00 p.m.** (local time) to be considered.
- Round 3:
 - Applications must be submitted by **December 14, 2020**, at **4:00 p.m.** (local time) to be considered.

THE PROCESS

Required Profile and Eligibility Criteria

Applicants must have demonstrated experience in creating and delivering secondary and tertiary youth crime and violence prevention interventions that have been used in crime hotspots or in juvenile correctional or remand facilities. Applicants must have a strong and specific unique methodology that they are willing to share as part of a wider suite of services to be delivered through the LPD youth crime and violence prevention network in select crime hotspots, juvenile correctional or remand facilities, places of safety and children's homes. Organizations that apply must also have a strong presence in more than one parish and be able to demonstrate that they have the technical and administrative capacity to support the implementation of interventions based on their methodology (directly or through other CSOs) in several locations simultaneously. The ability to work in more than one hot spot community will be an advantage. In order to be eligible to receive LPD funding, organizations must meet certain requirements, as follows:

- Legal registration in Jamaica
- Experience managing an annual budget of at least USD 75,000
- Minimum of five full-time employees
- Has been actively operating for at least two years delivering youth crime and violence prevention interventions

Overview of the Partnership Building Process

This APS will consist of a three-phase process:

- Phase 1 – Concept Note
 - CONCEPT NOTE SUBMISSION – Interested Applicants are invited to submit a short (three-page maximum) Concept Note where the applicant provides an overview of its idea. Applicants must follow the Concept Note Outline (see **ANNEX 1**) and should only submit the information and materials specified in the template. LPD reserves the right to pose clarifying questions and conduct discussions with any applicant but may not opt to do so if it believes it has sufficient information in the concept note itself. Posing clarifying questions and conducting discussions with one applicant does not obligate LPD to do so with all applicants.
 - CONCEPT NOTE REVIEW – Concept Notes will be evaluated according to the criteria and considerations set out below. The purpose of the technical review is to determine whether LPD wishes to invite the applicant to join the co-creation process, with the aim of the applicant eventually submitting a Full Application.
- PHASE 2: CO-CREATION
 - Co-creation - Applicants that have successful Concept Notes will be invited for co-creation and will engage with LPD and other successful Concept Note Applicants for this purpose. Other external stakeholders may also be invited to provide information that is necessary to the co-creation process. The goal of co-creation is to explore and validate key challenges and problems, and then jointly develop promising solutions or adapt and expand upon existing solutions. Ideas described within the concept notes may be discussed and further developed in the co-creation process. The co-creation process is also intended to help identify potential consortia and partnerships to support these new or existing solutions and activities.
- PHASE 3: REQUEST FOR FULL APPLICATION
 - Full Application - After the co-creation phase, if LPD decides a full application(s) is warranted, application instructions and criteria will be provided to the selected applicant(s) or groups of applicants that are proposing to work together. Complete instructions will be given for submission of a full application. The full application will detail and expand upon the concept(s) developed through co-creation.

Concept Note Evaluation Criteria and Considerations

The following criteria and considerations will be used to review and evaluate concept notes submitted under this APS. The relevant review elements are captured in the table below.

Table 1: Evaluation Criteria

Review Element	Definition	Score
<p>Technical approach advances evidence-driven and collaborative secondary and tertiary youth crime and violence interventions that can achieve tangible and sustainable results</p>	<p>The extent to which the concept note indicates the suitability of the organization to engage in evidence-driven and collaborative secondary and tertiary youth crime and violence interventions that can achieve tangible and sustainable results, is established through the following core programming principles:</p> <ol style="list-style-type: none"> 1. The core concept identifies real issues, windows of opportunity and potential triggers as it relates to the Applicant’s proposed activities and key stakeholder considerations and is responsive to the requirements objective of the APS 2. The assumed connections between the problem, the proposed program’s actions, and the goal of youth crime and violence prevention is clearly explained 3. A sound methodology in the proposed intervention is presented and is scalable 	<p>60</p>
<p>Institutional Capacity</p>	<p>The extent to which the organization has a clear governance structure and possesses the required expertise and experience to carry out the intervention proposed, as follows:</p> <ul style="list-style-type: none"> • The organization provides evidence of experience delivering crime and violence prevention projects, with strong presence in more than one parish. • The organization demonstrates that it has the requisite staffing levels and adequate technical and administrative capacity to carry out and/or coordinate the required activities under its proposed intervention including in different communities simultaneously. • The organization demonstrates a commitment to engage other local actors as evident in its activity design, implementation plan, and its monitoring, evaluation, and learning plan. • The organization has an annual budget of at least USD 75,000. 	<p>40</p>

Interested organizations can apply by electronic submission to jamaicalpdgrants@fhi360.org with “**APS-01/2019**” in the subject line or by paper submission in a sealed envelope clearly marked “**APS-01/2019**” delivered to FHI 360 - Local Partner Development, The Courtleigh Corporate Centre, 2nd Floor South, 6-8 St. Lucia Avenue, Kingston 5.

Required Documents

- **Completed Concept Note as per format stipulated in Annex 1**
- **Certificate of Registration/Incorporation**
- **Audited Financial Statements for 2017 and 2018**

ANNEX 1

Concept Note Outline (3 Pages maximum)

- **APS Reference Number**
- **Name and address of organization (physical and electronic, as applicable)**
- **Contact person (lead contact name, telephone number, and e-mail information)**
- **Type of organization (include how organization is registered)**
- **Title of proposed program**
- **Name and title of the authorized representative of the applicant**
- **Problem Identification** - Identify the problem your organization will address, linking it to secondary and/or tertiary youth crime and violence prevention approaches and the youth being targeted
- **Proposed Implementation Approach** - Outline how the program will work and how it is potentially scalable, likely to have a significant impact, and how it will be sustained
- **Intervention Results** - Outline the expected goal and anticipated results of the proposed intervention.
- **Applicant Capacity** - Outline organizational experience in the sector and technical capacity to carry out the proposed intervention and example
 - Please outline why your organization should be selected to be a part of this co-creation process including your organization's credibility within targeted communities, willingness to partner and capacity to implement activities in numerous communities across Jamaica simultaneously