



**Local Partner Development
Terms of Reference
Consultant – Social Worker (Norwood)**

1. Background

Local Partner Development (LPD) is a six-year project funded by the United States Agency for International Development and implemented by FHI 360. The project seeks to support the Caribbean Basin Security Initiative framework by collaborating with key actors from government, civil society, academia and private sector to effectively advance youth crime and violence prevention. In this regard, Local Partner Development seeks to improve the capacities of its key partners to design and implement sustainable evidence-based secondary and tertiary youth crime and violence prevention interventions.

In enhancing partners’ knowledge and skills in youth crime and violence prevention, LPD is coordinating evidence-driven crime and violence prevention strategies in Norwood, St. James, through the organization of services that treat with youth at-risk of involvement in crime and violence, using an Intensive Case Management approach. The Intensive Case Management approach utilizes case management and a comprehensive array of community support services as the keys to reducing the risk of involvement in crime and violence.

2. Key Objective

Local Partner Development is seeking a suitably qualified Social Worker to conduct home visits, family interventions and facilitate referrals to external agencies to garner the requisite support for youth between the ages of 14 and 29 from Norwood, who are at medium or high risk of committing criminal or violent acts. The Consultant is expected to have demonstrable ability to establish trust among the youth population and experience in providing psychosocial support to youths at risk of involvement in crime and violence. The consultant will provide services to approximately 30 youth.

3. Description and Scope of Work

The consultant will perform the following tasks to fulfill the objectives of the consultancy:

- Review individual case plans for assigned clients and develop referral and intervention plans
- Conduct home visits and family interventions, where needed
- Facilitate referrals for external services for clients and family members of clients, where needed
- Provide session reports and monthly reports on progress of each client
- Keep attendance registers tracking clients’ compliance with required sessions
- Complete a final report including results of sessions for each client and recommendations for follow up or continuing treatment.

4. Duration

The expected duration of the engagement is for a period of six months, to commence in July 2022.

Activity	Deliverable	Estimated LOE
Review individual case plans for assigned clients and in collaboration with Case Managers, design family Intervention and referral plans for each youth	1. Family intervention and referral plans for each youth developed	2 days
Conduct home visits and family interventions, as needed <ul style="list-style-type: none"> - Conduct one home visit per client in the first month of engagement (a total of 30 home visits) - At least 2 remote meetings with each client (telephone or online) per month - Bi-monthly home visits per client 	2-7. Monthly Progress Report with attached log of visits conducted and meetings held.	29 days
Total LOE		31 Days

5. Reporting

The Social Worker will report directly to the to the Public & Private Sector Partnership Specialist.

6. Desired Qualifications

The Social Worker consultancy requires an experienced professional who has a successful track record of conducting group counselling sessions with young people. The candidate should also have experience treating youth who are at medium or high risk of committing criminal or violent acts. He/she should have excellent written and verbal communication skills. Additional requirements include:

- Minimum of a First Degree in Social Work
- Minimum of two years' experience delivering group counselling sessions
- At least one year experience conducting home visits and family interventions
- Excellent organizational and time management skills
- Professionalism, sound judgment, foresight, flexibility, and maturity
- An effective team player who possesses conflict management skills
- Reside in the parish of St. James

7. Evaluation Criteria

Responses will be evaluated using the following criteria:

Evaluation Criteria	Total Possible Score
Relevant Academic Qualification, Minimum First Degree in Social Work, or other related field	20
At least one year experience conducting home visits and family interventions and two years experience delivering group counselling sessions	40
Experience working with the stakeholder ecosystem (civil society, government and private sector) in St. James and knowledge of the support environment for at-risk youth in the parish	40
Total	100

8. How to Apply

Interested individuals should submit their CVs and Biodata Form (template attached) via email to jamaicalpdprocurement@fhi360.org by **5:00 p.m., June 24, 2022**. We appreciate all interest in this consultancy, but only shortlisted candidates will be contacted.